

# VIRGINIA TURNER

2545 Perry St. Quarters I, Great Lakes, IL 60088 · (847) 313-5835

[virginia.turner@snc.edu](mailto:virginia.turner@snc.edu) · [LinkedIn Profile](#) · [http://engl306.snc.edu/Virginia\\_Turner/](http://engl306.snc.edu/Virginia_Turner/)

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To inform a potential employer of my skills and accomplishments thus far in my collegiate career

## EXPERIENCE

**SEPTEMBER 2016 – PRESENT**

**WRITING CENTER CONSULTANT, ST. NORBERT COLLEGE WRITING CENTER**

- Edit written works for fellow St. Norbert students
- Offer advice for future works
- Convey the necessary rules and guidelines associated with written works
- Communicate to the students in a way that they can understand

**JUNE 2017 – NOVEMBER 2017**

**SALES ASSOCIATE, CHARLOTTE RUSSE HAWTHORN CENTER**

- Communicate in a friendly and cordial manner
- Handle money while working at the register
- Organize clothing and jewelry in an eye-catching way
- Clean mirrors, floors, and shelves

## EDUCATION

**MAY 2019**

**BACHELOR OF ARTS IN ENGLISH, ST. NORBERT COLLEGE**

- GPA 3.5
- 2<sup>nd</sup> Place Recipient for 2016 Literary Awards in Poetry

**MAY 2019**

**ASSOCIATES DEGREE IN CLASSICAL STUDIES, ST. NORBERT COLLEGE**

- GPA 4.0

## LEADERSHIP

**THETA PHI ALPHA FRATERNITY, ALPHA DELTA CHAPTER**

- Historian for Theta Phi Alpha: Spring 2016 – Fall 2016
- PanHellenic Delegate for Theta Phi Alpha: Spring 2016 – Fall 2016
- Parliamentarian for Theta Phi Alpha: Fall 2016
- Ritual Chair for Theta Phi Alpha: Spring 2017 – Fall 2017
- Treasurer for Theta Phi Alpha: Spring 2017 – Fall 2017
- President of Theta Phi Alpha: Spring 2018 – Fall 2018

## VOLUNTEER

**FALL 2016- SPRING 2017**

**ST. VINCENT DE PAUL'S THRIETSTORE MICHEL'S HALL VOLUNTEER**

**FALL 2016- SPRING 2017**

**ST. VINCENT DE PAUL'S THRIFTSTORE, MICHEL'S HALL VOLUNTEER PROGRAM**

- Volunteered 30 hours of service
- Responsible for furniture receipts and clothing cards

**SPRING 2016- PRESENT**

**HIGHWAY CLEAN-UP, THETA PHI ALPHA**

- Volunteered 6 times to clean the highway

**SPRING 2016- PRESENT**

**PAUL'S PANTRY, THETA PHI ALPHA**

- Volunteered 6 times at Paul's Pantry
- Responsible for packaging

**SKILLS**

- German Language Proficiency
- Koine Greek Proficiency
- Advanced Writing Skills
- Advanced Research Skills
- Microsoft Office Proficiency
- Presenting Proficiency

**ACTIVITIES**

- Spring 2016: 2<sup>nd</sup> place recipient for the literary awards in poetry for poem titled "A Painful Ballet"
- Fall 2015- Spring 2017: successfully completed GERM 101 to GERM 204, GERM 203 and 204 were not required
- Fall 2017: Attended the Navy's Birthday Ball in Chicago, IL, celebrating 242 years of service
- Fall 2017: Co-presented a Community Gardening presentation for an Education Event