

Applying for SAFAC

Priority in SAFAC funding is given to:

- student organizations and departments that enhance student life and the out-of-class experience or improve the co-curricular climate at the college, and
- programs that relate to the mission of the college, and
- programs held on the SNC campus, and
- programs that are designed for and open to the SNC student community.

Decorations

- Decorations may be funded for an event

Events and Programming

- Events must be open to or directly benefiting the SNC community, primarily students, for SAFAC approval.

Publicity

- SAFAC reserves the right to limit the amount of advertisement funded per event
- SAFAC has set the cost per copy for 8.5 x 11 black and white at \$0.06 per copy.
- SAFAC has set the cost per copy for color printing at \$0.10 per copy.
- SAFAC has set the cost per copy for 11 x 17 poster paper in color to be \$0.20 per copy.
- SAFAC has set the number of table tents for the cafeteria at 55.
- SAFAC has set the number of flyers needed to cover campus per event at 55.
- Rates are set according to the SNC Digital Print Center rates and are subject to change.
- SAFAC will not fund promotional merchandise for example, keychains, cups, pens, t-shirts

Student Activity Fee Special Allocation Request 2017/2018

Today's Date	Date Funding Needed		
Organization/Department			
Banner Account Number			
President		Phone	
Treasurer		Phone	
Advisor		Phone	

How many members does your organization have?

Please summarize the program(s) you are requesting funding for. Include as much detail about the general event as possible (i.e., name of event, date, admission price, estimated attendance, and marketing plan. (This is an excel spreadsheet. You will need to hard return at the end of each line.)

The following summary request numbers are automatically pulled from the detail worksheet. Don't write anywhere below here on this page or in any gray areas. Click on the "Details" tab below.

Total Income	0	Approved Income	\$0
Total Expenses	\$0	Approved Expenses	\$0
Co-Sponsorship Income		Approved Other	
Allocation Request	\$0	Approved Request	\$0

For Office Use Only